



**COUNTY LINE
DRAINAGE DISTRICT**

**LEE COUNTY
ANNUAL LANDOWNERS' MEETING,
REGULAR BOARD MEETING
& PUBLIC HEARING
AUGUST 7, 2024
10:00 A.M.**

Special District Services, Inc.
27499 Riverview Center Boulevard, #253
Bonita Springs, FL 33134

www.countylinedd.org
561.630.4922 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

**AGENDA
COUNTY LINE
DRAINAGE DISTRICT
23351 North River Road
Alva, Florida 33920
ANNUAL LANDOWNERS' MEETING
August 7, 2024
10:00 a.m.**

- A. Call to Order
- B. Pledge of Allegiance
- C. Proof of Publication.....Page 1
- D. Establish Quorum
- E. Election of Chair for Landowners Meeting
- F. Election of Secretary for Landowners Meeting
- G. Approval of Minutes
 - 1. June 28, 2023 Landowners' Meeting Minutes.....Page 2
- H. Election of Supervisors
 - 1. Determine Number of Voting Units Represented or Assigned by Proxy.....Page 4
 - 2. Nomination of Candidates
 - 3. Casting of Ballots.....Page 5
 - 4. Ballot Tabulations
 - 5. Certification of the Results
- I. Landowners' Comments
- J. Adjourn

COUNTY LINE DRAINAGE DISTRICT
NOTICE OF PUBLIC HEARING, ANNUAL LANDOWNERS
MEETING AND
REGULAR BOARD MEETING

NOTICE IS HEREBY GIVEN that the Board of Supervisors (the Board) of County Line Drainage District (the District) will hold a Public Hearing, an Annual Landowners Meeting and a Regular Board Meeting (Meeting or Meetings) on August 7, 2024, at 10:00 a.m., or as soon thereafter as may be heard, in the offices of County Line Drainage District located at 23351 North River Road, Alva, Florida 33920.

The purpose of the Public Hearing is for the Board to consider the Fiscal Year 2024/2025 Proposed Final Budget of the District. The purpose of the Annual Landowners Meeting is to elect one (1) Supervisor to the Board. The purpose of the Regular Board Meeting is for the Board to consider any other business which may properly come before it. A copy of the Budget and/or Agendas may be obtained from the Districts website (www.countylinedd.org) or from the District Manager, Special District Services, located at 2501A Burns Road, Palm Beach Gardens, Florida 33410. The Meetings are open to the public and will be conducted in accordance with the provisions of Florida law for special districts. The Meetings may be continued as found necessary to a time and place specified on the record.

There may be occasions when one or more Supervisors will participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place.

Pursuant to the Americans with Disabilities Act, any person requiring special accommodation to participate in this meeting is asked to advise the District Office at least forty-eight (48) hours before the meeting by contacting the District Manager at 561-630-4922 and/or toll free at 1-877-737-4922. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770 who can aid you in contacting the District Office.

A person who decides to appeal any decision made at these Meetings is advised that person will need a record of the proceedings and that accordingly the person may need to ensure that a verbatim record of the proceedings is made, including any testimony or evidence upon which the appeal is to be based.

Meetings may be cancelled from time to time without advertised notice.

Kathleen Dailey Meneely
District Manager, County Line Drainage District
www.countylinedd.org
7/16, 7/23/2024

**COUNTY LINE DRAINAGE DISTRICT
ANNUAL LANDOWNERS' MEETING
JUNE 28, 2023**

A. CALL TO ORDER

The June 28, 2023, Annual Landowners' Meeting of the County Line Drainage District (the "District") was called to order at 10:00 a.m. at 23351 North River Road, Alva, Florida 33920.

B. PLEDGE OF ALLEGIANCE

C. PROOF OF PUBLICATION

Proof of publication was presented that notice of the Annual Landowners' Meeting had been published in the *Fort Myers News-Press* on June 8, 2023, and June 15, 2023, as legally required.

D. ESTABLISH A QUORUM

It was determined that the attendance of the following Supervisors constituted a quorum and it was in order to proceed with the meeting:

President	Joe Beale	Present
Vice President	Paul Fabry	Present
Assistant Secretary	Pat McKenna	Absent

Staff members in attendance were:

District Manager	Kathleen Meneely	Special District Services, Inc.
General Counsel	Robert Diffenderfer (via phone)	Lewis, Longman & Walker
District Engineer	Kyle Grandusky (via phone)	GMAwater, LLC
Field Consultant	Randy Sebring	

E. ELECTION OF CHAIR FOR LANDOWNERS' MEETING

A **motion** was made by Mr. Fabry, seconded by Mr. Beale and passed unanimously electing Mr. Beale as the Chairman for the Landowners' Meeting.

F. ELECTION OF SECRETARY FOR LANDOWNERS' MEETING

A **motion** was made by Mr. Fabry, seconded by Mr. Beale and passed unanimously electing Ms. Meneely as the Secretary for the Landowners' Meeting.

G. APPROVAL OF MINUTES

1. July 13, 2022, Landowners' Meeting

The July 13, 2022, Landowners' Meeting minutes were presented for consideration.

A **motion** was made by Mr. Fabry, seconded by Mr. Beale and passed unanimously approving June 13, 2022, Annual Landowners' Meeting minutes, as presented.

H. ELECTION OF SUPERVISORS

1. Determine Number of Voting Units Represented or Assigned by Proxy

It was determined that there were two (2) units via proxy.

2. Nomination of Candidates

A **motion** was made by Mr. Fabry, seconded by Mr. Beale and passed unanimously nominating Pat McKenna for Seat #2.

3. Casting of Ballots

4. Ballot Tabulations

Two (2) ballots were cast for Mr. McKenna.

5. Certification of Results

A **motion** was made by Mr. Fabry, seconded by Mr. Beale and passed unanimously certifying the results.

I. LANDOWNER COMMENTS

There were no further comments from the landowners.

J. ADJOURNMENT

There being no further business to come before the Landowners' Meeting, a **motion** was made by Mr. Fabry, seconded by Mr. Beale and passed unanimously adjourning meeting at 10:04 a.m.

Secretary/Assistant Secretary

President/Vice President

LANDOWNER PROXY
COUNTY LINE DRAINAGE DISTRICT
LANDOWNERS' MEETING

KNOW ALL MEN BY THESE PRESENTS, that the undersigned, the fee simple owner of the lands described herein, hereby constitutes and appoints _____ (“Proxy Holder”) for and on behalf of the undersigned, to vote as proxy at the meeting of the landowners of the County Line Drainage District to be held on August 7, 2024 at 10:00 a.m. at the 23351 North River Road, Alva, Florida 33920. and at any adjournments thereof, according to the number of acres of unplatted land and/or platted lots owned by the undersigned landowner which the undersigned would be entitled to vote if then personally present, upon any question, proposition, or resolution or any other matter or thing which may be considered at said meeting including, but not limited to the Board of Supervisors. Said Proxy Holder may vote in accordance with their discretion on all matters not known or determined at the time of solicitation of this proxy, which may be legally considered at said meeting.

This proxy is to continue in full force and effect from the hereof until the conclusion of the above noted landowners’ meeting and any adjournment or adjournments thereof, but may be revoked at any time by written notice of such revocation presented at the annual meeting prior to the Proxy Holder exercising the voting rights conferred herein.

Printed Name of Legal Owner

Signature of Legal Owner

Date

Parcel Description*

of Acres

* Insert in the space above the street address of each parcel, the legal description of each parcel, or the tax identification number of each parcel. [If more space is needed, identification of Parcels owned may be incorporated by reference to an attachment hereto.]

Pursuant to section 298 Florida Statutes (2024), a fraction of an acre is treated as one (1) acre entitling the landowner to one vote with respect thereto.

TOTAL NUMBER OF AUTHORIZED VOTES: _____

Please note that each eligible acre of land or fraction thereof is entitled to only one vote, for example, a husband and wife are together entitled to only one vote per their residence if it is located on one acre or less of real property.

If the Legal Owner is not an individual, and is instead a corporation, limited liability company, limited partnership or other entity, evidence that the individual signing on behalf of the entity has the authority to do so should be attached hereto. (e.g. bylaws, corporate resolution, etc.)

BALLOT

BALLOT # _____

**COUNTY LINE
DRAINAGE DISTRICT
LANDOWNERS' MEETING**

ELECTION OF BOARD SUPERVISORS

AUGUST 7, 2024

The undersigned certifies that he/she is the owner (____) or duly authorized **representative of lawful proxy of an owner** (____) of land in the **County Line Drainage District**, constituting _____ acre(s) and hereby casts up to the corresponding number of his/her vote(s) for the following candidate/candidates to hold the above-named open position:

Name of Candidate

Number of Votes

Signature: _____

Printed Name: _____

Street Address or Tax Parcel Id Number for your Real Property:

AGENDA
COUNTY LINE
DRAINAGE DISTRICT
23351 North River Road
Alva, Florida 33920
REGULAR BOARD MEETING & PUBLIC HEARING
August 7, 2024
10:00 A.M.

A. Call to Order

B. Proof of Publication.....Page 7

C. Seat Board Members

D. Administer Oath of Office and Review Board Member Duties and Responsibilities

E. Election of Officers

- Chairman
- Vice Chairman
- Secretary/Treasurer
- Assistant Secretaries

F. Establish Quorum

G. Additions or Deletions to Agenda

H. Comments from the Public for Items Not on the Agenda

I. Approval of Minutes

- 1. April 10, 2024 Regular Board Meeting.....Page 8

J. Public Hearing

- 1. Proof of Publication.....Page 12
- 2. Receive Public Comments on Fiscal Year 2024/2025 Final Budget
- 3. Consider Resolution No. 2024-02 – Adopting a Fiscal Year 2024/2025 Final Budget.....Page 13

K. Old Business

L. New Business

- 1. Consider Resolution No. 2024-03 – Adopting a Fiscal Year 2024/2025 Meeting Schedule..Page 19
- 2. Consider Resolution No. 2024-04 – Adopting Goals and Objectives.....Page 21

M. Manager’s Report

- 1. Financial Report.....Page 24

N. Field Report.....Page 28

O. Engineer’s Report

P. Attorney’s Report

Q. Administrative Matters

R. Board Members Comments

S. Adjourn

COUNTY LINE DRAINAGE DISTRICT
NOTICE OF PUBLIC HEARING, ANNUAL LANDOWNERS
MEETING AND
REGULAR BOARD MEETING

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Kathleen Dailey Meneely
District Manager, County Line Drainage District
www.countylinedd.org
7/16, 7/23/2024

**COUNTY LINE DRAINAGE DISTRICT
REGULAR BOARD MEETING
APRIL 10, 2024**

A. CALL TO ORDER

The April 10, 2024, Regular Board Meeting of the County Line Drainage District (the “District”) was called to order at 10:00 a.m. at 23351 North River Road, Alva, Florida 33920.

B. PROOF OF PUBLICATION

Proof of publication was presented that notice of the Regular Board Meeting had been published in the *Fort Myers News-Press* on September 29, 2023, as part of the District’s Fiscal Year 2023/2024 Meeting Schedule, as legally required.

C. ESTABLISH A QUORUM

It was determined that the attendance of the following Supervisors constituted a quorum and it was in order to proceed with the meeting:

President	Joe Beale	Present
Vice President	Paul Fabry	Present
Assistant Secretary	Pat McKenna	Present

Staff members in attendance were:

District Manager	Kathleen Meneely	Special District Services, Inc.
General Counsel	Seth Behn (via phone)	Lewis, Longman & Walker
General Counsel	Robert Diffenderfer (via phone)	Lewis, Longman & Walker
District Engineer	Kyle Grandusky (via phone)	GMAwater, LLC
Field Consultant	Brandon Lynn	

Also present was Cullum Jefferies (via phone).

D. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. January 10, 2024, Regular Board Meeting

The January 10, 2024, Regular Board Meeting minutes were presented for consideration.

A **motion** was made by Mr. Fabry, seconded by Mr. McKenna and passed unanimously approving the January 10, 2024, Regular Board Meeting minutes, as presented.

G. OLD BUSINESS

There were no Old Business items to come before the Board.

H. NEW BUSINESS

1. Consider Resolution No. 2024-01 – Adopting a Fiscal Year 2024/2025 Proposed Budget

Resolution No. 2024-01 was presented, entitled:

RESOLUTION NO. 2024-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY LINE DRAINAGE DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2024/2025; AND PROVIDING AN EFFECTIVE DATE.

Mr. Beale stated that there was a threat of appeal on the Dean property so that is why Legal Fees have been increased. He pointed out that the Board would know if the appeal went through by the time the budget is approved and can reduce the line item if it does not.

Mr. Lynn advised that he had obtained quotes for road grading as it had not been done last year. He continued that the quotes start at \$20,000 for grading and \$22,000 for filling in the holes. He added that weed control with labor is \$24,320, as the last application was May and June of last year. He suggested \$28,000 be budgeted for weed control.

Mr. Fabry stated that he would like to keep the reserves at \$30,000 and not reduced. He also stated that he would like to see road maintenance increased to \$25,000.

Mr. Jefferies asked where the \$175,000 is that is in the bank and Ms. Meneely stated that she would have Jeff Walker add it as a note in the budget.

After discussion, the consensus of the Board was to have Legal at \$49,000, Weed Control at \$28,000, Road Maintenance at \$25,000 and Reserves at \$30,000.

A **motion** was made by Mr. Fabry, seconded by Mr. McKenna and passed unanimously adopting Resolution No. 2024-01, as amended above, setting the Public Hearing for August 7, 2024.

2. Discussion Regarding Required Ethics Training

Mr. Behn reiterated that four (4) hours of ethics training is now required annually by Board Members and they must do the training before the end of the year. He continued that Form 1 will now only be accepted via electronically and went over his memo in the agenda packet regarding available training alternatives.

3. Consider Agreement with Florida Agriculture Management for Field Inspector Services

A **motion** was made by Mr. McKenna, seconded by Mr. Fabry and passed unanimously approving the Agreement with Florida Agriculture Management for Field Inspector Services, authorizing Mr. Fabry to sign said agreement on behalf of the District.

Mr. Beale asked if the upcoming budget reflected the lower expense and Ms. Meneely stated that since the appointment is mid-year, the savings would be reflected in next year's proposed budget, once we have a year of expenses

4. Consider Ratification of Culvert Installation by Environmental Land Development

A **motion** was made by Mr. Fabry, seconded by Mr. McKenna and passed unanimously ratifying the culvert installation by Environmental Land Development in the amount of \$18,142, as presented.

I. MANAGER'S REPORT

1. Financial Report

Ms. Meneely went over financial report. There were no questions from the Members of the Board.

J. FIELD REPORT

Mr. Lynn handed out his report and went over the document. There was general discussion on road maintenance and the consensus of the Board was to go with Environmental Land Development at a cost of \$20,950. He stated he was working on getting quotes for both fixing the welds that have broken and also the washouts and hog trails on the northern berm. There was discussion on the type of grass or seeding for slopes where they are trying to be established with direction to move forward with getting recommendations of the best alternative to use.

A **motion** was made by Mr. Fabry, seconded by Mr. McKenna and passed unanimously accepting the Field Report from Mr. Lynn.

K. ENGINEER'S REPORT

Mr. Grandusky stated that DEP had held their annual meeting for the Caloosahatchee BMAP area, which the District reports to annually. He is working on an annual berm inspection of the dike in Sections 1 and 2.

L. ATTORNEY'S REPORT

Mr. Behn gave an update on the Dean litigation, stating that although the District had won the lawsuit, the Deans were requesting a rehearing. He added that he was awaiting a response from the courts and then there will be 30 days to appeal. Mr. Fabry asked if the legal budget can be lowered if the Deans do not appeal and Ms. Meneely responded that it could be if a determination is made prior to August 7, 2024.

Mr. Behn advised that a bill had passed in the House & Senate and was expected to be signed by the Governor, which would give a 12-year limitation on District Supervisors, beginning next year.

He also advised that special districts were going to be required to submit goals and objectives, which he believes the engineer will have an easy undertaking of the task.

M. ADMINISTRATIVE MATTERS

Ms. Meneely advised that the next meeting was scheduled for August 7, 2024, and would include a Landowners' Meeting along with the budget Public Hearing.

Ms. Meneely also noted that Paul Fabry's seat #3 was expiring.

N. BOARD MEMBER COMMENTS

There were no further comments from the Board Members.

O. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Mr. Fabry, seconded by Mr. McKenna and passed unanimously adjourning the Regular Board Meeting at 10:57 a.m.

Secretary/Assistant Secretary

President/Vice President

COUNTY LINE DRAINAGE DISTRICT
NOTICE OF PUBLIC HEARING, ANNUAL LANDOWNERS
MEETING AND
REGULAR BOARD MEETING

NOTICE IS HEREBY GIVEN that the Board of Supervisors (the Board) of County Line Drainage District (the District) will hold a Public Hearing, an Annual Landowners Meeting and a Regular Board Meeting (Meeting or Meetings) on August 7, 2024, at 10:00 a.m., or as soon thereafter as may be heard, in the offices of County Line Drainage District located at 23351 North River Road, Alva, Florida 33920.

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Kathleen Dailey Meneely
District Manager, County Line Drainage District
www.countylinedd.org
7/16, 7/23/2024

RESOLUTION NO. 2024-02

**A RESOLUTION OF THE COUNTY LINE DRAINAGE DISTRICT
ADOPTING A FISCAL YEAR 2024/2025 BUDGET.**

WHEREAS, the County Line Drainage District (“District”) has prepared a Proposed Budget and Final Special Assessment Roll for Fiscal Year 2024/2025 and has held a duly advertised Public Hearing to receive public comments on the Proposed Budget and Final Special Assessment Roll; and,

WHEREAS, following the Public Hearing and the adoption of the Proposed Budget and Final Assessment Roll, the District is now authorized to levy non ad-valorem assessments upon the properties within the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS
OF THE COUNTY LINE DRAINAGE DISTRICT THAT:**

Section 1. The Final Budget and Final Special Assessment Roll for Fiscal Year 2024/2025 attached hereto as Exhibit “A” is approved and adopted, and the assessments set forth therein shall be levied.

Section 2. The Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

PASSED, ADOPTED and EFFECTIVE this 7th day of August, 2024.

ATTEST:

**COUNTY LINE
DRAINAGE DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

County Line Drainage District

**Final Budget For
Fiscal Year 2024/2025
October 1, 2024 - September 30, 2025**

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- I FINAL BUDGET
- II DETAILED FINAL BUDGET

FINAL BUDGET
COUNTY LINE DRAINAGE DISTRICT
FISCAL YEAR 2024/2025
OCTOBER 1, 2024 - SEPTEMBER 30, 2025

	FISCAL YEAR 2024/2025 BUDGET
REVENUES	
Assessments	167,584
Miscellaneous Income	0
Interest Income	600
Total Revenues	\$ 168,184
EXPENDITURES	
Management Fees	31,560
Legal Fees	40,000
Legal Advertising	1,500
Engineering	7,000
Audit Fees	10,000
Insurance	9,200
Meetings and Membership Dues	750
Miscellaneous	700
Postage	175
Office Supplies	350
Outside Maintenance Labor	32,000
Weed Control	28,000
Control Structures	20,000
Fuel/Lubricants	4,000
Equipment Parts	10,000
Construction Materials	500
Road Maintenance	25,000
Canal Maintenance	12,500
North Dike Maintenance	12,500
Water Analyses	3,000
Reserve	30,000
Total Expenditures	\$ 278,735
Revenues Less Expenditures	\$ (110,551)
Tax Collector Fees	(535)
Discounts For Early Payments	(7,327)
Property Appraiser Fees	(354)
Excess/ (Shortfall)	\$ (118,767)
Carryover From Prior Year	118,767
Net Excess/ (Shortfall)	\$ -

Note: Projected Available Funds Balance As Of 9-30-23 is \$175,000. This amount includes all District Reserves.

**DETAILED FINAL BUDGET
COUNTY LINE DRAINAGE DISTRICT
FISCAL YEAR 2024/2025
OCTOBER 1, 2024 - SEPTEMBER 30, 2025**

	FISCAL YEAR 2022/2023 ACTUAL	FISCAL YEAR ACTUAL 2023/2024 AS OF 7/31/2024	FISCAL YEAR 2023/2024 BUDGET	FISCAL YEAR 2024/2025 BUDGET	COMMENTS
REVENUES					
Assessments	170,990	170,287	167,584	167,584	Expenditures Less Interest/.94
Miscellaneous Income	1,100	0	0	0	
Interest Income	8,543	7,079	300	600	Interest Projected At \$50 Per Month
Total Revenues	\$ 180,633	\$ 177,366	\$ 167,884	\$ 168,184	
EXPENDITURES					
Management Fees	29,760	25,540	30,648	31,560	CPI Adjustment (Capped At 3%)
Legal Fees	38,893	74,883	10,500	40,000	\$29,500 Increase From 2023/2024 Budget
Legal Advertising	1,438	0	1,100	1,500	\$400 Increase From 2023/2024 Budget
Engineering	3,040	665	7,000	7,000	No Change From 2023/2024 Budget
Audit Fees	9,700	9,800	9,100	10,000	\$900 Increase From 2023/2024 Budget
Insurance	8,022	8,863	8,600	9,200	Insurance Estimate
Meetings and Membership Dues	175	175	750	750	No Change From 2023/2024 Budget
Miscellaneous	362	232	700	700	Miscellaneous
Postage	225	108	175	175	No Change From 2023/2024 Budget
Office Supplies	341	170	300	350	\$50 Increase From 2023/2024 Budget
Outside Maintenance Labor	32,005	21,936	32,000	32,000	No Change From 2023/2024 Budget
Weed Control	11,565	8,925	25,000	28,000	\$3,000 Increase From 2023/2024 Budget
Control Structures	0	0	20,000	20,000	No Change From 2023/2024 Budget
Fuel/Lubricants	0	0	4,000	4,000	No Change From 2023/2024 Budget
Equipment Parts	10,300	11,572	6,000	10,000	\$4,000 Increase From 2023/2024 Budget
Construction Materials	0	0	500	500	No Change From 2023/2024 Budget
Road Maintenance	11,550	14,000	14,000	25,000	\$11,000 Increase From 2023/2024 Budget
Canal Maintenance	0	0	12,500	12,500	No Change From 2023/2024 Budget
North Dike Maintenance	7,915	8,655	12,500	12,500	No Change From 2023/2024 Budget
Water Analyses	757	765	3,000	3,000	No Change From 2023/2024 Budget
Reserve	14,749	0	30,000	30,000	Reserve
Drainage	0	14,200	0	0	
Total Expenditures	\$ 180,797	\$ 200,489	\$ 228,373	\$ 278,735	
Revenues Less Expenditures	\$ (164)	\$ (23,123)	\$ (60,489)	\$ (110,551)	
Tax Collector Fees	(407)	(651)	(535)	(535)	Tax Collector Fees
Discounts For Early Payments	(3,068)	(2,876)	(7,327)	(7,327)	Four Percent Of Total Assessment Roll
Property Appraiser Fees	(354)	(354)	(354)	(354)	Property Appraiser Fees
Excess/ (Shortfall)	\$ (3,993)	\$ (27,004)	\$ (68,705)	\$ (118,767)	
Carryover From Prior Year	0	0	68,705	118,767	Carryover From Prior Year
Net Excess/ (Shortfall)	\$ (3,993)	\$ (27,004)	\$ -	\$ -	

Note: Projected Available Funds Balance As Of 9-30-23 is \$175,000. This amount includes all District Reserves.

County Line Drainage District Assessment Comparison

	Fiscal Year 2021/2022 Assessment Per Unit	Fiscal Year 2022/2023 Assessment Per Unit	Fiscal Year 2023/2024 Assessment Per Unit	Fiscal Year 2024/2025 Projected Assessment Per Unit
Assessments (Per Acre Rate)	\$ 50.00	\$ 44.91	\$ 44.91	\$ 44.91

* Assessments Include the Following :

4% Discount for Early Payments
And County Tax Collector Fee And
County Property Appraiser Fee

District Information:

Units (One Unit = 1 Acre) 3,732.04

RESOLUTION NO. 2024-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY LINE DRAINAGE DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2024/2025 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary for the County Line Drainage District ("District") to establish a regular meeting schedule for fiscal year 2024/2025; and

WHEREAS, the Board of Supervisors of the District has set a regular meeting schedule, location and time for District meetings for fiscal year 2024/2025 which is attached hereto and made a part hereof as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY LINE DRAINAGE DISTRICT, LEE COUNTY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are hereby adopted.

Section 2. The regular meeting schedule, time and location for meetings for fiscal year 2024/2025 which is attached hereto as Exhibit "A" is hereby adopted and authorized to be published.

PASSED, ADOPTED and EFFECTIVE this 7th day of August, 2024.

ATTEST:

**COUNTY LINE
DRAINAGE DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

**COUNTY LINE DRAINAGE DISTRICT
FISCAL YEAR 2024/2025 REGULAR MEETING SCHEDULE**

Regular Meetings of the Board of Supervisors of the County Line Drainage District (the “District”) will be held at 10:00 a.m. in the District’s office located at 23351 North River Road, Alva, Florida 33920 on the following dates:

**October 9, 2024
January 8, 2025
April 9, 2025
July 9, 2025**

The meetings are open to the public and will be conducted in accordance with the provisions of Florida law for special districts. The meetings may be continued in progress without additional notice to a time, date, and location stated on the record. Copies of the agenda for these meetings may be obtained from the District’s website or from the District Manager, Special District Services, located at 2501A Burns Road, Palm Beach Gardens, Florida 33410. There may be occasions when one or more Supervisors will participate by telephone.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in these meetings is asked to advise the District Office at least forty-eight (48) hours before the meeting by contacting the District Manager at 561-630-4922 and/or toll free at 1-877-737-4922. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800- 955-8770, who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting with respect to any matter considered at a particular meeting is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

Meetings may be cancelled from time to time without advertised notice.

www.countylinedd.org

PUBLISH: FORT MYERS NEWS-PRESS

RESOLUTION 2024-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY LINE DRAINAGE DISTRICT ADOPTING GOALS, OBJECTIVES, AND PERFORMANCE MEASURES AND STANDARDS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the County Line Drainage District (the “District”) is a local unit of special-purpose government organized and existing under and pursuant to Chapter 2007-309, Laws of Florida, and Chapters 189 and 298, *Florida Statutes*, as amended; and

WHEREAS, effective July 1, 2024, the Florida Legislature adopted House Bill 7013, codified as Chapter 2024-136, Laws of Florida (“HB 7013”) and creating Section 189.0694, Florida Statutes; and

WHEREAS, pursuant to HB 7013 and Section 189.0694, Florida Statutes, beginning October 1, 2024, the District shall establish goals and objectives for the District and create performance measures and standards to evaluate the District’s achievement of those goals and objectives; and

WHEREAS, the District Manager has prepared the attached goals, objectives, and performance measures and standards and presented them to the Board of the District; and

WHEREAS, the District’s Board of Supervisors (“Board”) finds that it is in the best interests of the District to adopt by resolution the attached goals, objectives and performance measures and standards.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY LINE DRAINAGE DISTRICT:

SECTION 1. The recitals so stated are true and correct and by this reference are incorporated into and form a material part of this Resolution.

SECTION 2. The District Board of Supervisors hereby adopts the goals, objectives and performance measures and standards as provided in **Exhibit A**. The District Manager shall take all actions to comply with Section 189.0694, Florida Statutes, and shall prepare an annual report regarding the District’s success or failure in achieving the adopted goals and objectives for consideration by the Board of the District.

SECTION 3. If any provision of this resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 4. This resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED this 7th day of August, 2024.

ATTEST:

COUNTY LINE DRAINAGE DISTRICT

Secretary/Assistant Secretary

Chairman, Board of Supervisors

Exhibit A: Performance Measures/Standards and Annual Reporting

Exhibit A

Program/Activity: District Administration

Goal: Remain compliant with Florida Law for all district meetings

Objectives:

- Notice all District regular, special, and public hearing meetings
- Conduct all post-meeting activities
- District records retained in compliance with Florida Sunshine Laws

Performance Measures:

- All Meetings publicly noticed as required (yes/no)
- Meeting minutes and post-meeting action completed (yes/no)
- District records retained as required by law (yes/no)

Program/Activity: District Finance

Goal: Remain Compliant with Florida Law for all district financing activities

Objectives:

- District adopted fiscal year budget
- District amended budget at end of fiscal year
- Process all District finance accounts receivable and payable
- Support District annual financial audit activities

Performance Measures:

- District adopted fiscal year budget (yes/no)
- District amended budget at end of fiscal year (yes/no)
- District accounts receivable/payable processed for the year (yes/no)
- “No findings” for annual financial audit (yes/no)
 - If “yes” explain

Program/Activity: District Operations

Goal: Insure, Operate and Maintain District owned Infrastructure & assets

Objectives:

- Annual renewal of District insurance policy(s)
- Contracted Services for District operations in effect
- Compliance with all required permits

Performance Measures:

- District insurance renewed and in force (yes/no)
- Contracted Services in force for all District operations (yes/no)
- Permits in compliance (yes/no)

County Line
Drainage District

**Financial Report For
July 2024**

**COUNTY LINE DRAINAGE DISTRICT
MONTHLY FINANCIAL REPORT
JULY 2024**

	Annual Budget 10/1/23 - 9/30/24	Actual Jul-24	Year To Date Actual 10/1/23 - 7/31/24
REVENUES			
Assessments	167,584	92,057	170,287
Miscellaneous Income	0	0	0
Other Income	0	0	0
Interest Income	300	0	7,079
Total Revenues	\$ 167,884	\$ 92,057	\$ 177,366
EXPENDITURES			
Management Fees	30,648	2,554	25,540
Legal Fees	10,500	2,892	74,883
Legal Advertisements	1,100	0	0
Engineering	7,000	0	665
Audit Fees	9,100	0	9,800
Insurance	8,600	0	8,863
Meetings and Membership Dues	750	0	175
Miscellaneous	700	0	232
Postage	175	9	108
Office Supplies	300	0	170
Outside Maintenance Labor	32,000	2,251	21,936
Weed Control	25,000	0	8,925
Control Structures	20,000	0	0
Fuel/Lubricants	4,000	0	0
Equipment Parts/Repairs	6,000	0	11,572
Construction Materials	500	0	0
Road Maintenance	14,000	0	14,000
Canal Maintenance	12,500	0	0
North Dike Maintenance	12,500	0	8,655
Water Analyses	3,000	0	765
Reserve	30,000	0	0
Drainage System	0	0	14,200
Total Expenditures	\$ 228,373	\$ 7,706	\$ 200,489
Revenues Less Expenditures	\$ (60,489)	\$ 84,351	\$ (23,123)
Tax Collector Fees	(535)	0	(651)
Discounts For Early Payments	(7,327)	0	(2,876)
Property Appraiser Fees	(354)	0	(354)
Excess/ (Shortfall)	\$ (68,705)	\$ 84,351	\$ (27,004)
Carryover From Prior Year	68,705	0	0
Net Excess/ (Shortfall)	\$ -	\$ 84,351	\$ (27,004)

Bank Balance As Of 7/31/24	\$ 229,472.08
Accounts Payable As Of 7/31/24	\$ 8,875.03
Accounts Receivable As Of 7/31/24	\$ -
Available Funds As Of 7/31/24	\$ 220,597.05

County Line Drainage District
Budget vs. Actual
October 2023 through July 2024

	Oct 23 - July 24	23/24 Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
01-3500 · Assessment Revenue	170,286.75	167,584.00	2,702.75	101.61%
01-3780 · Tax Collector Fees	-651.36	-535.00	-116.36	121.75%
01-3785 · Assessment Discounts	-2,875.66	-7,327.00	4,451.34	39.25%
01-3790 · Property Appraiser Fee	-354.00	-354.00	0.00	100.0%
01-9510 · Interest Income	7,079.47	300.00	6,779.47	2,359.82%
01-9599 · Carryover From Prior Year	0.00	68,705.00	-68,705.00	0.0%
Total Income	<u>173,485.20</u>	<u>228,373.00</u>	<u>-54,887.80</u>	<u>75.97%</u>
Gross Profit	173,485.20	228,373.00	-54,887.80	75.97%
Expense				
01-1311 · Management Fees	25,540.00	30,648.00	-5,108.00	83.33%
01-1480 · Legal Advertisements	0.00	1,100.00	-1,100.00	0.0%
01-1513 · Postage and Delivery	107.45	175.00	-67.55	61.4%
01-1640 · Roadway Maintenance	14,000.00	14,000.00	0.00	100.0%
01-1645 · Canal Maintenance	0.00	12,500.00	-12,500.00	0.0%
01-1646 · North Dike Maintenance	8,655.00	12,500.00	-3,845.00	69.24%
01-1650 · Outside maint. Labor	21,936.45	32,000.00	-10,063.55	68.55%
01-1660 · Weed Control	8,925.00	25,000.00	-16,075.00	35.7%
01-1670 · Control Structures	0.00	20,000.00	-20,000.00	0.0%
01-1680 · Fuels / Lubricants	0.00	4,000.00	-4,000.00	0.0%
01-1690 · Equipment Parts / Repairs	11,572.00	6,000.00	5,572.00	192.87%
01-1691 · Construction Materials	0.00	500.00	-500.00	0.0%
01-1750 · Legal Fees	74,883.15	10,500.00	64,383.15	713.17%
01-1760 · Engineering	665.00	7,000.00	-6,335.00	9.5%
01-1770 · Audit Fees	9,800.00	9,100.00	700.00	107.69%
01-1795 · Meetings & Membership Dues	175.00	750.00	-575.00	23.33%
01-1800 · Insurance	8,863.00	8,600.00	263.00	103.06%
01-1810 · Miscellaneous	231.62	700.00	-468.38	33.09%
01-1820 · Office Supplies	170.40	300.00	-129.60	56.8%
01-1833 · Water Analyses	765.00	3,000.00	-2,235.00	25.5%
01-1896 · Reserve	0.00	30,000.00	-30,000.00	0.0%
01-1804 · Drainage	14,200.00	0.00	14,200.00	100.0%
Total Expense	<u>200,489.07</u>	<u>228,373.00</u>	<u>-27,883.93</u>	<u>87.79%</u>
Net Ordinary Income	<u>-27,003.87</u>	<u>0.00</u>	<u>-27,003.87</u>	<u>100.0%</u>
Net Income	<u><u>-27,003.87</u></u>	<u><u>0.00</u></u>	<u><u>-27,003.87</u></u>	<u><u>100.0%</u></u>

**COUNTY LINE DRAINAGE DISTRICT
TAX COLLECTIONS 2023-2024**

#	ID#	PAYMENT FROM	DATE	FOR	Tax Collect Receipts	Interest Received	Commissions Paid	Discount	Net From Tax Collector	O & M Assessment Income (Before Discounts & Fee)	O & M Assessment Income (After Discounts & Fee)
									\$167,584.00	\$167,584.00	\$167,584.00
									\$159,368.00	\$159,368.00	\$159,368.00
1		Paid to Lee County Prop Appraiser	11/07/23	Fees			\$ (354.00)		\$ (354.00)		\$ (354.00)
2	1	Lee County Tax Collector	11/29/23	NAV Taxes	\$ 1,294.75		\$ (651.36)	\$ (51.80)	\$ 591.59	\$ 1,294.75	\$ 591.59
3	2	Lee County Tax Collector	12/13/23	NAV Taxes	\$ 53,856.05			\$ (2,154.22)	\$ 51,701.83	\$ 53,856.05	\$ 51,701.83
4	3	Lee County Tax Collector	01/12/24	NAV Taxes	\$ 21,673.86			\$ (650.17)	\$ 21,023.69	\$ 21,673.86	\$ 21,023.69
5	4	Lee County Tax Collector	02/15/24	NAV Taxes	\$ 647.16			\$ (15.12)	\$ 632.04	\$ 647.16	\$ 632.04
6	5	Lee County Tax Collector	03/13/24	NAV Taxes	\$ 108.68			\$ (2.18)	\$ 106.50	\$ 108.68	\$ 106.50
7	6	Lee County Tax Collector	04/15/24	NAV Taxes	\$ 649.40			\$ (2.17)	\$ 647.23	\$ 649.40	\$ 647.23
8	7	Lee County Tax Collector	07/12/24	NAV Taxes (Delinquent)	\$ 89,375.78	\$ 2,681.07			\$ 92,056.85	\$ 92,056.85	\$ 92,056.85
9									\$ -		
10									\$ -		
11									\$ -		
12									\$ -		
13									\$ -		
14									\$ -		
15									\$ -		
16									\$ -		
					\$ 167,605.68	\$ 2,681.07	\$ (1,005.36)	\$ (2,875.66)	\$ 166,405.73	\$ 170,286.75	\$ 166,405.73

\$ 167,605.68	
\$ 2,681.07	\$ 166,405.73
\$ (170,286.75)	\$ (166,405.73)
\$ -	\$ -

Note: \$167,584 is 2023/2024 Budgeted assessments before discounts and fees.
\$159,368 is 2023/2024 Budgeted assessments after discounts and fees.

County Line Drainage District
Quarterly Field Report
April - June 2024

Culvert Removal/Installation

Nothing to report

Canal Cleaning

Nothing to report

Weed Control

Ecological Control and Management, Inc. has completed the herbicide application on the ditches as of 6/28/24.

Road Maintenance

Environmental Land Development graded all of the roads in the district from 4/25/24 through 5/3/24. We were quoted \$20,950, but we were only charged \$14,000 due to ELD finishing faster than expected.

Meters and Pump Readings

Flowmeter readings reported at the beginning of every month, all flowmeters appear to be working properly, except the flowmeter at 11B. I had to have Avanti come down to check the calibration. Avanti discovered that the flowmeter was not working and had to rebuild it. The new flowmeter was installed on 6/24/2024 and the new certificate of calibration was sent to Kathleen on the same day. All of the remaining flowmeters come due for calibration in 2026.

Special Projects

The drag was repaired.

The hog crossings and washouts along the northern perimeter berm were repaired with a long stick trackhoe on 6/11/24 and 6/12/24 at a cost of \$3,825.